



Cedar Ridge Community Church

Recurring Giving Transition Guide

Important Deadline: Please transfer your recurring gift before June 21.

Why We Are Making This Change

We are moving to Planning Center Giving (Church Center) to provide a simpler, more accessible, and better integrated giving experience. The new system makes it easier to manage recurring gifts, view giving history, and update payment methods.

Before You Begin

You can complete these steps using either the Church Center mobile app or a web browser on your computer, tablet, or phone.

You will need:

- Your email address or mobile phone number
- Access to your current recurring giving account
- Your preferred payment method

Create Your New Recurring Gift

[How to Give Online Instructional Video](#)

[Recurring Giving Guide](#) – a slideshow about how to set up giving on your phone app.

1. [Sign in to Church Center](#) with your phone or email address
You will not set up a password. The website or app will send a text or email with a login code every time.
2. [Select Give](#)
3. Enter your gift amount
4. Choose a fund (General Fund is the default)
5. Select your giving frequency
6. Click on the pencil icon to select the start date
7. Click “continue to give”
8. Add or choose a payment method
9. Optional – click the checkbox to cover the processing fee
10. Review and submit your gift

Payment Options

US Bank Account (ACH) – Preferred

Giving through a bank account (ACH) has the lowest processing fees and allows more of your gift to support ministry and mission work.

Manual Verification Option

If you prefer not to enter your online banking username and password:

1. Choose “Enter bank details manually”
2. Enter your routing and account numbers
3. Wait for a small verification deposit
4. Return and enter the verification code

Credit or Debit Card

Enter your card information and complete setup. Card payments have higher processing fees than ACH transfers.

Apple Pay or Google Pay

These options may be available depending on your device and browser.

Cancel Your Previous Recurring Gift

Let CRCC staff help

The easiest method is to email info@crcc.org and ask to cancel your recurring gift. You will receive a verification email that the payment has been cancelled.

If You Give Through Pushpay

1. [Log in to Pushpay](#) or open your app
2. Locate Recurring, Schedules, or Manage Giving
3. Select your recurring gift
4. Choose Cancel Recurring Gift
5. Confirm the cancellation

If You Use the Previous Cedar Ridge Giving Site

1. [Log in](#) and select Giving (circle with a \$ sign)
2. Open Schedules/History
3. Select your recurring donation
4. Click Cancel and follow the prompts

Need Help?

Staff and volunteers will be available after services to answer questions and help with setup. Or, email info@crcc.org with details about how we can support you.